

MEDINA COUNTY EMERGENCY SERVICES DISTRICT NO 5  
NOTICE OF PUBLIC MEETING

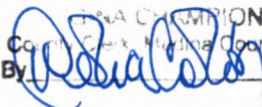
In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a Regular Meeting of the Board of Emergency Services Commissioners of Medina County Emergency Services District No. 5 to be held Thursday, September 21, 2023, at 6:00 p.m. 211 Pearson St, Natalia, TX.

**The following agenda items will be considered, and action taken as appropriate:**

- 1) **Call to order, quorum call, Pledge, & Invocation.**
- 2) **Public Comments:** *(Any individual may make a presentation relevant to the business of the District of not more than three (3) minutes to the Board, after executing the proper form from the Secretary).*  
**District Citizens per prior request:** *The BOESD5 will not engage in discussions with persons not on agenda.*
  - A. Lesa Chilton
  - B. Mercy Peña
- 3) **Reading and approval of the minutes of the previous business meeting:**
- 4) **Report of Service Providers in District: Consider, Discuss and Possible Action:**
  - A. Report and presentations from Lytle Volunteer Fire Dept.
    - a. Inform and requests.
  - B. Report and presentations from Natalia Volunteer Fire Dept.
    - a. Recruit & retention report.
    - b. Inform and requests.
- 5) **President Report: Inform, Consider, Discuss, & Possible Action:**
  - A. Status of Audit report and confirm re-appointments.
  - B. Discuss "request for bid's" on Station #1 remodel.
  - C. Update on new apparatus.
  - D. VFD's physicals fy-2024
- 6) **Treasurer's Report: Inform, Consider, Discuss and Possible Action:**
  - A. Financial reports
  - B. Administrative expenses
  - C. Payments / receipts.
  - D. Audit prep / 2023 fy.
- 7) **Secretary's Report: Inform, Consider, Discuss and Possible Action:**
  - A. Status of Sales and Use tax.
  - B. Schedule 3<sup>rd</sup> quarter 2023 fy budget session.
- 8) **Requests for discussion items to be added to next month's agenda:**
- 9) **Adjourn.**

**Posted**  
HOUR 3:40 PM

SEP 14 2023

MEDINA COUNTY COMMISSION  
County Clerk, Medina County, TX  
By:  Deputy

I, Elizabeth K. Cargile, Secretary for MEDINA COUNTY EMERGENCY SERVICES DISTRICT NO. 5 do hereby certify that this regular meeting notice, was delivered to the Medina County Clerk for posting, a copy was also posted on the bulletin board at the meeting location and online at <https://esd5.medina.tx.us/> Said notices remained so posted continuously for a minimum 72 hours preceding the scheduled time of said meeting in compliance with Texas Government Code 551.043.

  
MCESD #5 Commissioner

**For information or questions about this agenda or meeting please call 830-665-6208**

The MCESD#5 Reserves the right to adjourn into closed session at any time during the course of the meeting to discuss any of the matters listed above should such action be necessary as authorized by the Texas Open Meetings Act, Texas Government Code 551.071 (Consultation with Attorney) Code 551.072 (Real Property) Code 551.074 (Personnel Matters) or 551.087 (Economic Development) and any other provision under Texas Law that permits this governmental body to discuss a matter in a closed session.

2023 September 21 reg.

# **MEDINA COUNTY EMERGENCY SERVICES**

## **DISTRICT NO. 5**

### **Regular Meeting Minutes for September 21, 2023**

**1. CALL TO ORDER AND ESTABLISH QUORUM:**

President Manuel Rodriguez called the meeting to order at 6:00 p.m. A quorum was established with Vice-President Maria Sanchez, Treasurer Linda Rodriguez, and Secretary Cargile present.

**2. PUBLIC COMMENTS:**

A. Lesa Chilton-not present

B. Mercy Peña-Mustang Estates area resident, concerned about the tax rate as stated at the tax hearing. The Board responded with information regarding the creation of this ESD and on the Natalia fire department being a volunteer department and we also contract with Lytle VFD for a portion of our district, the reliance on tax dollars to provide adequate apparatus, personal protection equipment and training. The ESD #5 also explained the efforts made in the ISO (insurance for property and home rates) being at a level 2 with #1 being the best, and the savings that rating has provided for our residential and commercial customers. The addition of a second fire department and the search for an appropriate location for a third. Ms. Peña expressed a better understanding, and thanked the VFD members present and the Board of Commissioners.

**3. READING AND APPROVAL OF MINUTES:**

The Commissioners read the minutes and were approved.

**MOTION:** Commissioner Sanchez moved to adopt the minutes, seconded by Commissioner L. Rodriguez being no discussion, motion passed unanimously.

**4. REPORT FROM SERVICE PROVIDERS:**

A. Report and Presentations from LVFD- No one was present for questions, packet was received and forwarded to the BOESC, hard copy on file.

a. No requests were received.

B. Report and Presentations from NVFD-Asst. Chief Greg Cargile and member Cory Bradly were present for questions, the financial packet was received, however

C. no minutes or pay per call report was received. Items were sent to the BOESC, hard copy on file.

a. Recruit and retention report-none presented.

b. Inform and request-update on apparatus #288 has been repaired. Truck #282 is still under repair.

**5. PRESIDENT'S REPORT:**

A. Auditor Donna Ede has advised that the letters from the Attorney and the bank have been received, just waiting on further information from the MCAD and the MCTO.

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- B. Station #1 remodel status is that because of increase in material and labor costs, a reasonable expense is not available at this time, An offer has been made by Chief Chuck Brown and Asst. Chief Chuck Brown to try to work up a bid for a much reduced labor rate with the members of the NVFD willing to do some of the work, Secretary Cargile will have to recuse herself from any action on this decision, Commissioner Linda Rodriguez will contact attorney Ken Campbell to discuss if this would be allowed and/or advised.
- C. No update on apparatus at this time.
- D. No information on a clinic or Dr. to perform the hard physicals for 2024.

**6. TREASURER’S REPORT:**

- A. Financial reports attached-QB, Tax revenue, and YTD spreadsheet.
- B. Admin expenses.
- C. Payments / receipts.

BAJB – Legal Fees-Sales tax and misc.	\$2,500.00	ck# 936
Devine News- Budget & Tax Rate notice	944.00	937

**MOTION:** Secretary Cargile moved to approve payments as presented, second by Commissioner Sanchez, being no discussion, motion passed unanimously.

- D. NVFD audit prep will be confirmed in Oct. ESD #5 prep has begun. Treasurer L. Rodriguez has all receipts organized and prepared, Secretary Cargile will coordinate with her to send other information.

**7. SECRETARY’S REPORT:**

- A. SUT-currently going through the tax payers in the 3 zip codes (78016, 78052, 78059) to confirm if in tax area #5 - 1 ¼ % tax area #5A – 7/8% tax area. Listings are provided for information and reference.
- B. Budget year to date session with Treasurer and Asst. Treasurer will be scheduled for October or November.

**8. DISCUSSION ITEMS FOR NEXT MONTH: - Remodel, budget and SUT banking.**

**9. ADJOURNMENT:**

With no further business before the Board of MCESD#5 Commissioner Sanchez moved to adjourn the meeting without objection, being none, the meeting was adjourned at 6:45 p.m.

Respectfully submitted,

  
Elizabeth K. Cargile, Secretary

Approved by \_\_\_\_\_